KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
June 18, 2026

A Regular Meeting of the Kentucky Board of Licensed Professional Counselors was held in-person in Room 133CE, 500 Mero Street, Frankfort, KY and via teleconference on June 18, 2026.

MEMBERS PRESENT
Denise Hutchins, Chair
Lauren Muir
R. Kyle May
Joellen Marion
Charles Pemberton
Hannah Coyt (joined at 10:35am)

DPL STAFF
Robert Brossart, Administrative Specialist Senior
Kristen Lawson, DPL Commissioner
Gabe Dent, Administrative Section Supervisor
Chasity Wray, Administrative Specialist Senior

MEMBERS ABSENT
Wm. Jake Roberts

LEGAL COUNSEL
Sara Janes, OLS

OTHER
Rachel Paulson
Kevin Carrico
Diana Bunch
Amber McCoy
Robin Watson

CALL TO ORDER
Chair Hutchins called the meeting to order at 10:05am.

MINUTES
Charles Pemberton made motion to approve the April 27th, 2026, Regulations Committee Meeting Minutes. Joellen Marion seconded motion. All members of the committee voted in favor. Ms. Hutchins and Ms. Muir abstained. Motion carried.

Charles Pemberton made motion to approve the May 6th & 7th 2026 Spring Retreat Meeting Minutes. Kyle May seconded motion. Motion carried.

Charles Pemberton made motion to approve the May 15th , 2026, Regular Board Meeting Minutes. Lauren Muir seconded motion. Motion carried.

MONTHLY FINANCIAL REPORT
The Board reviewed the May 2026 financials. Chasity Wray discussed the current standing of the Board financials and remaining breakdown throughout the fiscal year.

LPC May FY26 – Chasity Wray provided update that the board has met the fiscal allotment.

MOA between DPL & Professional Counselors – Reviewed, legal provided update on added changes regarding services of the communications department and that no services removed.

Charles Pemberton made motion to approve MOA between DPL and Professional Counselors (KBLPC), Joellen Marion seconded motion. All in favor. Motion passes.

DPL REPORT

Commissioner Lawson provided update that new staff have started, Aleena Russell. She started on June 1st, but was unable to attend today. New staff have been attending committee meetings and working with the Board Administrator, Robert Brossart, and Section Supervisor Gabe Dent, on the day-to-day business of Board. Commission Lawson also introduced the TKIP intern for DPL, Joseph Carey.

NEW BUSINESS

KCA Update – KCA Executive Director Dawn Hinton reported a contract has been signed with the Marriot in Louisville for next year's conference. Conference breakout sessions have been completed for this year's conference. They have been working with STACIS for a $75 discount for those who sign up for both conferences since this year's conferences overlap in Downtown, Louisville this year.

KCA Sponsorship – Review of funding for KCA conference. This year's cost is $39,000, which is an increase of $4,000 from last year. There was discussion on the breakdown of the increase in cost, conference rooms for breakout rooms, food, and other financial needs to set up conference. The Board asked Chastity Wray in Fiscal for input. She indicated the budget was ear marked for $37,000 for KCA Sponsorship and the Board could pull $2000 from other areas to cover the budget increase. Charles Pemberton inquired about revenue for LPC over the past couple years. Chasity provided that revenue would not impact the bi-annual budget and some of those questions would need to be answered by those in the fiscal department that create the budget.

There was discussion on sponsorship amounts of $37,000 vs $39,000. Lauren Muir made motion to provide sponsorship for the KCA Conference in the amount of $39,000 to cover the full request to support the Kentucky Counseling Association (KCA). Discussion held as requested by Kyle May. Joellen Marion 2nd the motion .Vote – 7-0, motion carries.

RFP for Legal Services – Update – Posted and open until July 30th. Update to follow at August Board meeting.

ORI Number Application – Pending – No update other than application was submitted to KSP for July 15th effective date for HB 657.

Town Hall discussion – Discussion relating to creation of an Ad Hoc Committee to plana town hall type education session for licenses to submit questions to the board.

- Charles Pemberton, Lauren Muir, Joellen Marion would like to be on the committee

Charles Pemberton made motion to create Ad Hoc Town Hall committee consisting of Charles Pemberton, Lauren Muir, Joellen Marion. Joellen Marion seconded motion. Motion carried.

BREAK – 10:50am
RETURN – 11:01am

OLD BUSINESS

NBCC Jurisprudence Exam – Regulations highlighting – NBCC has requested a copy of the regulations with Board highlighting the issues to be included in the question bank. The Board agreed to assign this task to the Regulations Committee for review and to highlight sections needed. Regulations Committee is comprised of Charles Pemberton, Denise Hutchins, Joellen Marion, and Hannah Coyt.

CRBS – Travel was approved. Charles Pemberton is unable now to attend.

Administrative Independence – There was an update on the growth of the Board and the idea of board independence . Chair Denise Hutchins provided an update on contacts already made, including Tyler Technologies, a tech company that already holds a contracts with the state for operating systems and who will provide a demo to the Board, and the and the State Budget Office, who was to send information that has not yet been received. She has no additional updates at this time.

Hannah Coyt, Lauren Muir, Joellen Marion would like more information from Tyler Technologies and Department of State Budget. Further, they indicated they would like the citizen at large board member, Mr. Roberts, to be present to represent the citizens. Concerns of taking a vote today without information would impact too many and they expressed concerns of board functionality.

Commissioner Lawson provided an update. She has spoken with Jason Feddersen with PPC Budget, and she advised he can speak with the board at an upcoming board meeting and help provide information on going independent to LPC. Hannah Coyt suggested that the Board hold a tspecial meeting on this issue in light of all the information to review, and the information yet to be available for review, before deciding on Board independence.

A Special Board Meeting will be called where all issues can be presented and the Board has its questions prepared. The meeting will include PPC personnel from DPL, including Beverly Dearborn and Jason Federman, , Tyler Technologies, etc. There was also discussion that board members should independently document any questions and provide them to the Board Chair, Denise Hutchins, to be complied prior to the Special Meeting.

Commissioner Lawson agreed to reach out to Budget to see Beverly and Jason's availability on either July 24th 2pm-5pm or July 31st 9am-12pm.

Charles Pemberton made motion to have a KBLPC Special Meeting on July 31st from 9am to 12pm regarding administrative independence. Hannah Coyt seconded motion. All in favor, motion carries.

Supervision Agreement Remediation – Tabled for closed session.

New Supervision Agreement form – Review of rough draft of proposed amendments to the supervision agreement form, DPL-LPC-03. Further review and discussion on changes to the form will be taken up when the Board is ready to submit amendments to 201 KAR 36:060.

HB 185 – Update – Board Counsel advised OLS will be working on a template for a regulation relating to a pre-determination on eligibility for licensure by individuals so requesting due to their criminal history. The pre-determination process will be established by regulations and a form will have to be developed. That legislation is not effective until January 1, 2027. Therefore, OLS will be working on the draft for board consideration to file on or before January 1, 2027.

HB 657 KRS 335.517 – The chair advised that the statute number for HB 657 relating to the KSP and FBI background check has been assigned.

July 2026 Regulations and Forms – Board Counsel advised the regulations and forms were submitted to IT for review for needed changes to eServices when the emergency amendments are filed. IT has some questions that were presented to the Board for response to ensure proper eServices edits and the Board made some amendments to the forms accordingly.

Charles Pemberton made a motion to enter closed session at 12:05p.m., pursuant to KRS 61.810(1)(c), (f) (j) and (k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications, complaints and legal matters/litigation. Kyle May seconded the motion which carried, and the board entered closed session at 12:07p.m.

Charles Pemberton made motion to come out of closed session at 1:24 p.m. Hannah Coyt second motion, which carried. Chair Denise Hutchins announced the Board was back in open session at 1:24 p.m. No action was taken during the closed session.

ACCOMODATIONS

Charles Pemberton made motion to approve Accommodations for GW, SA, SJ, MF. Kyle May second motion. Hannah abstained. Motion carries.

Charles Pemberton made motion to approve LJ. Kyle May second motion. Lauren Muir and Denise Hutchins abstained. Motion carries.

APPLICATIONS COMMITTEE

The Applications Committee (Joellen) makes the following recommendations as its motion for approval. Charles Pemberton second. Motion carries.

Licensed Professional Counselor Associate (LPCA)

Shireen Ahmad, Stephanie Anderson, Catherine Atiba, Duerell Bard, Tayler Bell, Claire Braun, Diana Bunch, Ronald Burgess, Alexandra Cobble, Christiana Crout, Sydney Crutcher, Kimberly Dyer, Oceanna Dykes, Cheyla Ferguson, Laura Forster, Jacqueline Freiberger, Jasmine Fulkerson, Lollie George, Emily Golden, Alexandria Grubbs, Kelly Hallahan, Kailey Hills, Colby Hinckley, Dara Hisle, Morgan Hodowanic, Paul Hughes, Jordan Ingram, Randall Jones Jr, Ashley Kash, Julia Liebengood, Karlie Mattingly, Thaddious Meardry Brown, Johanna Miller, Monica Morris, Myriad Norris, Stevie Paiz, Rachel Paulson, Michaela Pyle, Terry Quillen, Madison Ramella, Andrea Ramey, Kyra Rogers, Anne Schueler, Christie Scott, Haley Scott, Joseph Smith, Lydia Spiro, Prince Turkson Jr, Nicholas Watts, Lucas Wise

Licensed Professional Clinical Counselor (LPCC)

Kathy Begley, Ashley Berry, Malik Biel, Lasheena Brown, Joseph Carrico, Benjamin Cole Jr, Jessica Cottrell, Janine Damran, Nicole Davis, Fulani Doughty, Amanda Fuller, Iva Gautier, Danielle Gibbs, Melinda Haynes, Richard Hoffman, Jacquelyn Lawrence, Brittany Lemay, Rachel Leonard, Jordan Lindsey, George Mack, Renesha Martin, Teresa Martin, Katlyn Nunley, Kalii Roller, Richard Royster, Calvin Sadler, Ashlea Spoonamore, Kayla Thompson, Benjamin Turner, Robin Watson, Angelica Wilson, Ethan Wright, Tori Wright, Michael Zavala

Applications Committee makes the following recommendations as its Motion for **denial,** Charles Pemberton second. Motion carries.

Licensed Professional Counselor Associate (LPCA)
JF – Non CACREP program – Non-Qualifying Degree.
HT – Non-Qualifying degree – Masters of Teaching.
BS – Non- CACREP.

Licensed Professional Clinical Counselor (LPCC)
JR – Endorsement – 48-hour degree, could remediate 12 hours with CACREP program.
KH – Endorsement – Not 5 years, 2025.
LB – Endorsement - Non-CACREP program, non-qualifying degree
MQ – Endorsement - Non-CACREP Program
TG – Non-Qualifying Exam, Non-Qualifying experience under Dr. Psychologist.
HS – Endorsement – Does not meet the 5-year requirements for endorsement
QH – Endorsement – Less than 5 years
JC – Endorsement - Non-Qualifying Degree – Marriage and Family degree

Joellen Marion made motion to filed a board-issued complaint against applicant D.G. for failure to report a criminal conviction within 15-days are required by 201 KAR 36:040, Lauren Muir second. Motion carries.

CEU APPLICATIONS COMMITTEE
Kyle May made motion to accept the CEU applications Committee's recommendations for approvals and denials. Second by Joellen Marion. Motion carries.

#2 - denied – DV request does meet multiple requirements established by KRS 194.405A

REGULATIONS COMMITTEE
No update.

COMPLAINTS COMMITTEE
No update – Meeting was cancelled.

LEGAL COUNSEL
Charles Pemberton made motion to accept the CM quarterly report. Hannah Coyt second. Motion carries.

2024-LPC-00033 Agreed Order required LPCC to have supervision. Supervision Agreement is not compliant with requirements of 201 KAR 36:060. Board Administrator to provide update to LS on what is needed regarding Agreed Order.

ADMINISTRATIVE HEARINGS

Nothing to report.

PER DIEM
Kyle made a motion to pay per diem for today's meeting as well as the following days:

- Denise Hutchins: 6/18 full board meeting.
- Charles Pemberton: 6/18 full board meeting.
- Robert May: 6/18 full board meeting.
- Hannah Coyt: 6/11 – Application Meeting, 6/18 full board meeting.
- Joellen Marion: 5/18, 5/21, 5/27, 6/1, 6/10, 6/11 Application Meeting, 6/15, 6/16, 6/17, 6/18 full board meeting.
- Lauren Muir: 6/16, 6/17 worked on applications, 6/18 full board meeting.
- Jake Roberts:

Joellen seconded the motion, the motion carried.

ADJOURN
Charles made motion to adjourn, second by Kyle motion carried at 1:33 p.m.

Denise Hutchins, LPCC-S

Ms. Denise Hutchins, LPCC-S
Board Chair
Kentucky Board of Professional Counselors